



POSITION TITLE: Cabinet Maker  
REPORTS TO: Director of Operations  
SUPERVISORY RESPONSIBILITY: None  
CLASSIFICATION: Non-Exempt  
DATE: August 26, 2021

**SUMMARY:** Designing, building, repairing wood-built items; identifying repair and/or replacement needs; assisting other skilled trades; completing projects safely and within established budget and time constraints; providing necessary information on the proper uses of the equipment; and ensuring adequate materials are available to complete assignments in a timely manner.

**ESSENTIAL FUNCTIONS:**

- Assemble cabinets and drawer bodies by hand, using a variety of hand tools, including, but not limited to routers, saws, power tools and table saws.
- Applying laminates using spray adhesives in spray booth; trim and file to finish
- Performs all necessary product preparation work by sanding, repairing and conditioning wood for priming, staining, painting, and finishing
- Install hardware such as hinges, handles, catches, and drawer pulls, using hand tools.
- Maintains tools and equipment, for the purpose of ensuring the availability of items in safe operating condition
- Coordinates with leads and supervisor and other trades for the purpose of completing projects/work orders efficiently
- Checks parts for aesthetics

**COMPETENCIES:**

- Ability to use calipers and micrometers
- Read and comprehend job tickets, drawings, quality policies, procedures, and standards
- Ability to inspect product to ensure compliance to standards
- Attention to detail
- Time management

**WORK ENVIRONMENT:** This job operates in a production environment. While performing the duties of this job, the employee is frequently exposed to fumes or airborne particles, moving mechanical parts and vibration. The noise level in the work environment is usually noisy and can sometimes be loud. Hearing protection is provided on a voluntary-use basis.



**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to stand. The employee is frequently required to use hands to finger, handle, or feel objects, tools, or controls and to climb or balance. The employee is occasionally required to walk; reach with hands and arms; stoop, kneel, crouch or crawl; and talk or hear.

The employee must regularly lift and move up to 10 pounds, frequently lift and move up to 25 pounds, and occasionally lift and move up to 50 pounds. Specific vision abilities required by this job include close vision, peripheral vision, depth perception and the ability to adjust focus.

**POSITION TYPE/EXPECTED HOURS OF WORK:** This is a full-time position. Days and hours of work are Monday through Thursdays, 5:00 a.m. to 3:30 p.m. Occasional Friday, evening, and weekend work may be required as job duties demand.

**TRAVEL:** No travel is expected for this role.

**REQUIRED EDUCATION AND EXPERIENCE:** High school diploma or equivalent plus one year of experience

**PREFERRED EDUCATION AND EXPERIENCE:** High school diploma or equivalent plus 3 years of experience

**ADDITIONAL ELIGIBILITY QUALIFICATIONS:** Must be able to successfully pass a criminal background check and substance abuse screen.

**OTHER DUTIES:** This job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

**BENCH DOGS IS AN EQUAL OPPORTUNITY EMPLOYER.**

**Job Type:** Full-time